

A Meeting of Staverton Parish Council will be held at The Butterfly Gardens at 7pm on Monday 12th February 2024

To: All members of the Parish Council:

You are hereby summoned to attend the Meeting of Staverton Parish Council to be held at The Butterfly Gardens on Monday 12th February 2024 at 7.00pm.

MEMBERS OF THE PUBLIC AND PRESS ARE ALSO INVITED AND ENCOURAGED TO ATTEND.

Michelle Hinde

Clerk to the Council

06/02/2024

MEETING OF STAVERTON PARISH COUNCIL AGENDA

- 1 The Chairman will formally ask if anyone is intending on recording or filming the meeting
- 2 To receive comments from the public – no decisions will be made on issues raised. Any items requiring decisions will be added to the agenda of the next meeting
- 3 To note apologies for absence
- 4 To receive declarations of interest for items on the agenda below, (Localism Act 2011) and to confirm the meeting quorate.
- 5 To confirm and agree Minutes of the Parish Council Meeting held on 13th November 2023
- 6 To receive Borough Councillors Report
- 7 To receive County Councillors Report
- 8 To receive Clerks Report and agree actions
- 9 To consider adopting the General Power of Competence as set out in the Localism Act 2011 and agree actions
- 10 **Finance all documents circulated prior to the meeting:**
 - a) To approve bank reconciliation report up to 31st January 2024
 - b) To approve budget monitoring report up to 31st January 2024
 - c) To consider and resolve to agree payments list and payment made since last meeting

Supplier	Cost
Simon Peach – Churchyard Maintenance	£32.77
SLCC Membership	£57.25

- d) To review and approve direct debits
 - e) To review general reserves
- 11 **Policies all documents circulated prior to the meeting:**
 - a) To consider the adoption of Disciplinary policy
 - b) To consider the adoption of Grievance policy
 - c) To consider the adoption of Training policy

- d) To review asset register and asset checks
- 12 To receive an update on Strategic Local Plan as a result of Cllrs Lewis and Heat attending the meeting held on 31st January 2024
- 13 To discuss the following planning applications/appeals/updates made or received since the last meeting and agree actions:
 - a) Planning Consultation - 23/01142/FUL - Unit 18 Bamfurlong Industrial Park Bamfurlong Lane Staverton
 - b) Planning Consultation - 23/01174/FUL - Calais Cot Staverton Village Cheltenham Gloucestershire
- 14 To discuss the non determination of Gypsy Planning Application 22/01220/FUL and agree actions
- 15 To receive updates and discuss what further action the council should take regarding the noise complaint at Brookfield Valley Cottages and agree actions.
- 16 To discuss AGD response and agree actions
- 17 To discuss Census Date and Map.
- 18 To discuss CPRE Membership
- 19 To Receive items for the next meeting agenda
- 20 Date of Next Meeting: 14th May 2024

Please be aware this meeting may be filmed or recorded