

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **mu** column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be figures.

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 2024

Prepared by (Name and Role):

Date: 07/06/2024

	£	£
Balance per bank statements as at 31/3/24:		
01042577	7,252.8	
account 2		
account 3		
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		
	<hr/>	7,252.8
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/24 (enter these as negative numbers)		
[add more lines if necessary]		
	<hr/>	-
Add: any un-banked cash as at 31/3/24		
	<hr/>	-
Net balances as at 31/3/24 (Box 8)		<u><u>7,252.8</u></u>