

# STAVERTON PARISH COUNCIL

Chair: Cllr J Polgrean  
Clerk: Mrs M Hinde  
E-mail: [clerk@staverton-pc.gov.uk](mailto:clerk@staverton-pc.gov.uk)

An extraordinary meeting of Staverton Parish Council will be held at Dundry Nurseries  
Bamfurlong Lane Staverton GL51 6SL at 19:00 on Tuesday 10 June 2025

**To: All members of the Parish Council:**

You are hereby summoned to attend a extraordinary meeting of Staverton Parish Council to be held  
Dundry Nurseries at 19:00 on Tuesday 10 June 2025

**MEMBERS OF THE PUBLIC AND PRESS ARE ALSO INVITED AND ENCOURAGED TO ATTEND**

*Michelle Hinde*

**Michelle Hinde**

Clerk to the Council  
03/06/2025

## **MEETING OF STAVERTON PARISH COUNCIL MEETING AGENDA**

- 10.06.25.1** To note apologies for absence and to confirm the meeting is quorate
- 10.06.25.2** To receive comments from the public – no decisions will be made on issues raised. Any items requiring decisions will be added to the agenda of the next meeting
- 10.06.25.3** To receive declarations of interest for items on the agenda below, (Localism Act 2011).
- 10.06.25.4** **Finance, all documents to be circulated prior to the meeting:**
- a) To approve the annual accounts and bank reconciliation for Year End 31 March 2025
  - b) To receive the Internal Auditors Report
  - c) To discuss registering as exempt from External Audit and signing Certificate of Exemption on part 3 of AGAR
  - d) To approve the Annual Governance Statement 2024-25 (AGAR Section 1) for external auditors PKF Littlejohn
  - e) To approve Accounting Statement 2024-25 (AGAR Section 2) for external auditors, PKF Littlejohn
  - f) To agree dates for the exercise of public rights to inspect accounts
- 10.06.25.5** To receive insurance renewal quotes and agree actions
- 10.06.25.6** To discuss the Clerk Laptop and agree actions
- 10.06.25.7** **Planning**
- a) **APPLICATION NO. 22/01107/OUT PROPOSAL** Outline planning application for phased residential development comprising a mixture of market and affordable housing (use class C3), which could include retirement/extra care accommodation (use class C2/C3) a flexible mixed use area with a community hub (including potentially use classes E, F1 and F2), a primary school and children's nursery, a convenience store (use class E), site clearance and preparation, green infrastructure (including Suitable Alternative Natural Greenspace), walking and cycling routes, formal and informal public open space, sports pitch provision, drainage and other associated works and infrastructure, including utilities and highways works, all matters reserved except partially for access.

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**LOCATION** Land West Of Cheltenham Gloucestershire

**10.06.25.8** To receive items for the next meeting

**10.06.25.9** Date of next Meeting: 11<sup>th</sup> August 2025