

STAVERTON PARISH COUNCIL

Chair: Cllr J Polgrean
Clerk: Mrs M Hinde
E-mail: clerk@staverton-pc.gov.uk

An meeting of Staverton Parish Council will be held at Dundry Nurseries Bamfurlong Lane Staverton GL51 6SL at 19:00 on Tuesday 11 November 2025

To: All members of the Parish Council:

You are hereby summoned to attend a meeting of Staverton Parish Council to be held Dundry Nurseries at 19:00 on Tuesday 11 November 2025

MEMBERS OF THE PUBLIC AND PRESS ARE ALSO INVITED AND ENCOURAGED TO ATTEND

Michelle Hinde

Michelle Hinde

Clerk to the Council

05/11/2025

MEETING OF STAVERTON PARISH COUNCIL MEETING AGENDA

- 11.11.25.1** To note apologies for absence and to confirm the meeting is quorate
- 11.11.25.2** To receive comments from the public – no decisions will be made on issues raised. Any items requiring decisions will be added to the agenda of the next meeting
- 11.11.25.3** To receive declarations of interest for items on the agenda below, (Localism Act 2011).
- 11.11.25.4** To confirm and agree Minutes of the Parish Council Meeting held on 11th August 2025
- 11.11.25.5** To receive Clerks Report and agree actions
- 11.11.25.6** To receive Borough Councillors Report
- 11.11.25.7** To receive County Councillors Report
- 11.11.25.8** **Finance, all documents to be circulated prior to the meeting:**
 - a) To approve payment of November 2025 payment list below and those paid since last meeting, to note receipts and agree actions
 - b) To approve bank reconciliation up to 31st October 2025
 - c) To approve budget monitoring report up to 31st October 2025
 - d) To approve 2026/27 Budget
 - e) To set 2026/27 Precept
- 11.11.25.9** To appoint an internal auditor
- 11.11.25.10** To consider the adoption of an IT policy
- 11.11.25.11** To appoint 2 councillors to complete the Internal Control Policy
- 11.11.25.12** To receive an update on:
 - a) Defib
 - b) Missing Signage and access restrictions on public rights of way
 - c) Highways
- 11.11.25.13** To discuss the following planning applications/appeals/updates made or received since the last meeting and agree actions:
 - a) Planning Consultation – 25/00632/FUL
Description - Single Story rear extension
Location – 1 Golden Valley Cottages , Gloucester Road, Staverton
 - b) Planning Consultation - 25/00663/FUL
Description - Minor extension to the East elevation; Change in external material to the North, East, & South elevations;

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Introduction of green wall systems to the North and East elevation.

Location - Britannia House, Herrick Way, Staverton

c) Planning Consultation - 25/00360/FUL

Description- Part retrospective - Change of use of the land for the stationing of two mobile homes and two touring caravans for Gypsy / Traveller occupation. Associated hard and soft landscaping.

Location - Land Adjacent To 4 Brookview Cottages, Pheasant Lane, Staverton

11.08.25.14 To receive items for the next meeting

11.08.25.15 Date of next Meeting: 10 February 2026